

Great Cressingham Village Hall Committee Meeting
Thursday 4th July 2019 at 4pm

1) Welcome and Apologies

Present:

Merrick Smith, Anna Smith, Sally Lovick, Elaine Schofield, Lavinia Chapman and guest, Caroline Partridge

Apologies:

Pat Newman, Pauline Ford, Keith Ford, Ann Jarvis, Maxine Robinson

2) Minutes of previous meeting and matters arising

There is no update from the Village Green Committee regarding the joint entertainment event for next year and it was decided to allow more time as the Duck Race has taken priority.

The minutes of the previous meeting were accepted.

3) 120 Club

Winning ticket 102, Adrian Alcock

4) Finance

Income	£362.77
Payments	£122.18
Assets	£2,879.15

SL received a remittance advice letter from Breckland Council asking for a VAT number which she will discuss with MS after the meeting. The VAT claim is submitted to the Parish Council Clerk after the Village Hall Committee's annual AGM which takes place once the accounts have been audited. As this is later than usual this year SL will give Hannah Scott, PC Clerk the invoices received so far.

A discussion followed about the use of the Village Hall for elections and it was agreed that the hire price could be increased as it has stayed the same for the last five years.

5) Items to be raised for discussion by committee members

a. Horticultural Show

- i. MS has produced the Diary Dates and these have been delivered to Great and Little Cressingham with a second copy of the Horticultural Show categories leaflet.
- ii. MS has produced A4 sized posters that he will display around the village. He has also emailed copies to Tony Abel for Little Cressingham's notice board and to South Pickenham's Parish Council for display there.
- iii. The Committee will set up on Friday evening after 6.30pm.
- iv. SL and MR will open the Village Hall at 9am on Saturday and take exhibits until 12 noon.
- v. PF has organised the judges.

- vi. CP has offered to help with refreshments.
- vii. MS will produce category labels and 1st, 2nd and 3rd prize certificates.
SL will let him have some specimen labels.
- viii. MS will award prizes and conduct the auction.

b. TOSH event

Friday and Saturday 13th July and 20th July for 2 hours. They will organise the refreshment and raffle. Concessions are for over 60's.

c. Coffee/Nostalgia Morning

These will take place again on Saturday 19th July, 10th August and 14th September. ES is on holiday but will bake something for refreshments.

6) AOB

SL – AGM will take place on Thursday 19th September at 7pm

AS – Signpost dates for August/September confirmed

Meeting closed 17:10

Next meeting Thursday 8th August 2019 at 4pm

Signed by Merrick Smith, Chairman

Date