

## Great Cressingham Village Hall Committee Meeting

Monday 26<sup>th</sup> July 2021 at 7pm

### **1) Welcome and Apologies**

#### **Present:**

Merrick Smith, Anna Smith, Sally Lovick, Maxine Robinson, Lavinia Chapman, Caroline Partridge

#### **Apologies:**

Elaine Hatherly, Daniel Brittain, Pat Newman

### **2) Minutes of previous meeting and matters arising**

The minutes of the previous meeting were accepted.

SL – The electricity bills have been abnormally high and when SL rang E-ON they informed her that The Village Hall was in credit by over £300. Currently still in credit by over £250.

Discuss fixed tariff v smart meter at next meeting.

SL – TOSH will be restarting on Monday 6<sup>th</sup> September

MS – A metal rail to hang scenery for TOSH to be sorted

### **3) Finance**

Balance of Accounts for 19<sup>th</sup> March 2020 to 31<sup>st</sup> December 2020:

Income	£1,599.00
Government Covid 19 grants received 2020	£12,701.50
Outgoings	£6,256.61
Assets	£13,733.39

Balance of Accounts for 1<sup>st</sup> January 2021 to 26<sup>th</sup> July 2021:

Income	£16,698
Outgoings	£718.86
Assets	£29,735.70

MS – Fire Officer advised that curtains did not need to be re-fire-proofed after cleaning. A safety inspection was carried out by UK Fire Safety Management Ltd and they advised purchasing more fire extinguishers and installing a fire alarm system. MS arranged for the electrician to install a new fire alarm system and update provision of extinguishers according to the recommendations.

LC – Village Hall lease renewal needs to be renegotiated in 2024 by the Parish Council with the diocese. MS believes the best outcome for the Village Hall would be for the Parish Council to buy the lease to secure it for the village. LC asked if the Village Hall Committee would like to make a donation to the upkeep of the church as so few people attend church services it is impossible to meet the annual £4000 payment to the diocese. MS said that further discussion would be needed with the Parish Council.

#### **4) Village Hall improvement priorities**

MS – suggested removing the old smoke extractors and installing the metal rail to hang scenery for TOSH

SL – Storage? Shipping container. MS said a ten foot one would cost £2,300 + VAT and a twenty foot one would cost £3,000 + VAT. It could be situated to the side or rear of the Village Hall. MS said it would need to be discussed with the Parish Council before going ahead. SL to informally check with residents opposite the hall that this would be acceptable. It was generally agreed a twenty-foot container in dark green with an awning to provide cover from the hall to the container, possibly with electricity installed and situated to the left of the Village Hall would be the best choice.

SL – TOSH are going to clean out under the stage in September as a lot of sawdust fell onto their props during the stage sanding.

MS – an update to the bar area including a dish washer was discussed but no decisions taken.

MS Hall plumbing in need of an update regarding urinals, hot water to the kitchen sink and water pressure valve. SL to contact Bruce Ford, plumber to arrange to meet MS for discussion of problem areas.

MS – suggested TOSH may need more microphones.

Suggestions to be revisited at next meeting.

#### **5) Items to be raised for discussion by committee members**

- a. There was no 120 Club last year due to Covid. SL suggested re-starting in January 2022. MS will print the tickets for sale in October 2021. MS to chase outstanding ticket sales money.
- b. MS suggested we update last year's horticultural show booklet and use it for July 2022 which was agreed.
- c. MS said that we get 50% of all ticket sales donated to the Village Hall by the Breckland Lottery.
- d. MS told the meeting about Amazon Smile. It is the same as Amazon in every way but you register your charity and then 0.5% of each purchase you make is donated by Amazon to the Village Hall. SL hasn't received any payments from Amazon yet so MS will check it out.
- e. MS – The Parish Council have deferred the meeting to discuss the post-Covid party using the Village Hall and the field until January 2022. In the meantime pass any ideas you have for spending the £500 on to MS.
- f. MS has contacted Paul and he is happy to restart the Quiz in October; the second Friday will be the 8<sup>th</sup> October. SL would like to restart the Bingo on the second Saturday of each month but only if there are helpers as it is too big an undertaking without guaranteed support. TOSH will be holding their own Christmas Bingo to raise funds. MS suggested having professionally printed A1 posters for Bingo and the Quiz. SL to let him know what she would like on the Bingo one. It was decided not to organize a Pudding Night this year and the Christmas Fair will be discussed at a later date.

- g. AGM – SL will contact the auditor. MS and AS suggested having the Village Hall Committee meetings on the same day every month. It was agreed that, starting in October, the meetings would be held on the first Monday of each month at 5pm and cancelled if there was no urgent business.

**6) AOB**

- SL submitted the VAT returns for 2019 and 2020 to Hannah Scott on the 30<sup>th</sup> March 2021.
- SL – dates Village Hall booked:
  - 8 Aug 21 – christening
  - 5 Sep – car boot sale (Daniel Brittain)
  - 4 Dec – TOSH Bingo
  - 11 Dec – SL Bingo
  - 19 Dec – TOSH Christmas afternoon of songs and sketches
- SL – discussion for next meeting, Parish Council payment for running costs of defibrillator.

Meeting closed 20:45

Next Village Hall Committee meeting on Monday 23<sup>rd</sup> August 2021 at 7pm.

Then Monday 4<sup>th</sup> October at 5pm and Monday 1<sup>st</sup> November at 5pm

Signed by Merrick Smith, Chairman .....

Date .....