

## Great Cressingham Village Hall Committee Meeting

Monday 23<sup>rd</sup> August 2021 at 7pm

### **1) Welcome and Apologies**

#### **Present:**

Merrick Smith, Anna Smith, Sally Lovick, Maxine Robinson, Lavinia Chapman, Caroline Partridge, Pat Newman, Kate Forsythe

#### **Apologies:**

Elaine Hatherly, Daniel Brittain

### **2) Minutes of previous meeting and matters arising**

The minutes of the previous meeting were accepted.

MS – for clarification, the lease for the Village Hall is negotiated between the Parish Council and the Church authorities and not the Village Hall and the Church authorities.

MS is meeting with Paul Patrick, Builder, on Friday 27<sup>th</sup> August to discuss removal of smoke extractors including making good the wall behind, rail to hang TOSH scenery, footings for the shipping container and access path to it.

MS and SL discussed and agreed Neil's quote for the plumbing work.

SL – the previous accounts auditor is no longer working and SL has found another auditor who will start on the Village Hall accounts in 3 weeks' time.

SL – DB has cancelled the car boot sale planned for the 5<sup>th</sup> September.

### **3) Finance**

Balance of Accounts for meeting held on 23<sup>rd</sup> August 2021:

Income	£325.00
Outgoings	£42.49
Assets	£30,018.21

CP asked if there are any restrictions on what government/council grants can be spent on.

MS – As far as we know, funds must be spent on village hall needs and improvements.

### **4) Items to be raised for discussion by committee members**

- a. MS presented various documentation regarding a shipping container and a discussion was had around purchase and siting. It was agreed to buy one from S Jones Containers and position it at the back of the Village Hall. There will be extra costs for armoured cabling to lights, outdoor lighting improvements and an access path. MS will discuss the base with Paul Patrick on Friday which is likely to be 5 concrete lintels laid on 5 concrete pads as this is more stable and won't rot.
- b. MS asked Neil to include a mains restrictor in his quote to allow for steady water pressure.  
CP asked about improving the look of the wooden notice board. It was decided that, as the Council mow the grass in front of it, it would remain as grass with daffodils in the spring.

- MS suggested a metal/Perspex fronted notice board on the Village Hall wall so that the front doors and windows could be kept clear. Thoughts for next meeting.
- c. The Horticultural Show will be on Saturday 30<sup>th</sup> July 2022. Leaflets will be distributed with Diary Dates this October. MS has already uploaded the leaflet to the Village Hall website.
  - d. MS – The Fire Safety Audit Report is complete. Alarms and extinguishers are up to date and there is a Certificate of Safety for the electrics.
  - e. The Village Hall AGM will be held on Monday 1<sup>st</sup> November at 7pm. MS will publicise this at least 3 weeks before. SL will let TOSH know that the Village Hall will be unavailable at 7pm.
  - f. SL – Bingo will restart on Saturday 9<sup>th</sup> October, open 6.30pm, eyes down at 7pm. PN and MR will assist. The Quiz will go ahead on Friday 8<sup>th</sup> October, first question at 7.30pm. It was agreed not to hold a Christmas Fair this year due to the unsettled Covid climate.
  - g. A discussion was held around the cost of hiring the Village Hall and it was agreed to raise the price to £12 per hour from the 1<sup>st</sup> October. MS will update the hire agreement form.
  - h. After discussing the value of a paper copy of the Diary Dates delivered to each household in Great and Little Cressingham, it was decided to make the October – December issue the last one hand-delivered. There will be a section to ask people who would still like to receive a paper copy to get in touch with MS or AS otherwise the Diary Dates will be on the Village Hall website, on Facebook or displayed on village notice boards.

## 5) AOB

- MS – Thursday 2<sup>nd</sup> September 2 police officers will be at the Village Hall between 11am and 1pm for a “Community Update”.
- SL – dates Village Hall booked:
  - 9 Oct – SL Bingo
  - 4 Dec – TOSH Bingo
  - 11 Dec – SL Bingo
  - 19 Dec – TOSH Christmas afternoon of songs and sketches
  - SL – suggested a tail across the ceiling for TOSH stage lights to be suspended rather than have wires and stand-alone lights at the side of the hall. MS said that they would need technical advice from an electrician. SL will speak to TOSH in September.

Meeting closed 20:20

Next Village Hall Committee meeting on Monday 4<sup>th</sup> October at **5pm**

and

AGM Monday 1<sup>st</sup> November at **7pm**