

Great Cressingham Village Hall Committee Meeting

Monday 4th October 2021 at 5pm

1) Welcome and Apologies

Present:

Merrick Smith, Anna Smith, Sally Lovick, Maxine Robinson, Lavinia Chapman, Kate Forsythe, Elaine Hatherly

Apologies:

Caroline Partridge

2) Minutes of previous meeting and matters arising

The minutes of the previous meeting were accepted.

There are 4 villagers known to the committee at this time who would still like a paper copy of the Diary Dates.

3) Finance

Balance of Accounts for meeting held on 23rd August 2021:

Income	£1482.14
Outgoings	£733.42
Assets	£31,990.09

SL will present the accounts for the last 2 years at the AGM on the 1st November. Bridget Knock is the new accountant and has audited the Village Hall accounts free of charge.

4) Items to be raised for discussion by committee members

- a. Following a recommendation from Michael Halls, Chairman of the Parish Council, MS and AS went to view a container at Anglo Scottish Shipping Containers in Fakenham. It was decided to purchase a container there. They require 7 days' notice to deliver. The builder is proposing to start the work required to site the shipping container next week weather permitting. His quote will be lowered as only the 4 corners of this container need to be underpinned.
- b. Neil is aiming to start the Village Hall plumbing work this Wednesday.
- c. MS gave out details of a weather shield, magnetic, external notice board and it was decided to purchase one for the front of the Village Hall at a cost of £381.59 plus magnetic disc pins and fittings.
- d. The AGM agenda will contain a Finance Report from SL and Chairman's Update from MS.
- e. The first draw for the 120 Club will take place on Monday 3rd January 2022. SL will distribute 10 tickets to each member of the committee to sell. AS will type up the list in numerical order when all the tickets are sold.

5) AOB

- It was decided that paper cups and sugar sachets would be used at the Quiz and Bingo. SL will organise purchase of these items. KF offered to help at Bingo on Saturday if required.
- MS has arranged a 2 year fixed contract with e.on for Village Hall electricity.

Meeting closed 20:20

Next Village Hall Committee meeting and AGM on Monday

1st November at **7pm**

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