

## Great Cressingham Village Hall Committee Meeting

Monday 6<sup>th</sup> June 2022 at 5pm

### **1) Welcome and Apologies**

#### **Present:**

Merrick Smith, Anna Smith, Maxine Robinson, Sally Lovick, Kate Forsythe, Elaine Hatherly

#### **Apologies:**

Pat Newman, Daniel Brittain, Caroline Partridge, Lavinia Chapman

### **2) Minutes of previous meeting and matters arising**

The minutes of the previous meeting were accepted.

- SL is in the process of finding judges for the Horticultural Show.

### **3) Finance**

The Balance of Accounts will be presented by SL at the next meeting. The direct debit taken for the last electricity bill was £359.15; the VAT was charged at a rate of 20% instead of the usual 5%. SL will query this increase with E.on.

SL will arrange for the Village Hall accounts to be audited and then present the VAT returns to Hannah Scott, Parish Council Clerk.

### **4) 120 Club**

June winning number 48, P. Archer.

### **5) Items to be raised for discussion by committee members**

- MS suggested meeting every 2 months at 7pm. Following discussion this was accepted and SL will speak to TOSH as it will affect their booking six times a year. The next meeting will be on the 4<sup>th</sup> July as we will need to finalise arrangements for the Horticultural Show and then the 5<sup>th</sup> September. This change will affect the draw for the 120 Club and it was decided to draw the number at the coffee morning each month instead of alternate months at the Village Hall Committee meeting.
- KF and SL – the coffee morning was a great success with over 20 people attending. Next Coffee Morning will be at the Village Hall on the 28<sup>th</sup> June between 10am and 1pm.
- KF updates from the Parish Council meeting – they are working with Highways to improve the signage on the crossroads going out of the village past the Old Windmill changing the Give Way sign to STOP. There was a debate around grass cutting which is currently unresolved.
- MS – Quiz Friday 10<sup>th</sup> June, try to encourage new teams. SL Bingo may resume in the autumn if there are sufficient people to help run the event on a regular basis. When we are in a clearer position MS will draft something for Facebook.
- SL volunteered to water the flower tubs outside the Village Hall and to deadhead where necessary.

**6) AOB**

- Kathryn Bergmann, our Village Hall cleaner, is resigning at the end of June. SL will approach another person to take over. SL suggested having a Job Description/Terms of Reference and KF will draw up a checklist. MS will write a letter of thanks to Kathryn and deliver it to her.
- DB is leaving the committee due to relocation.
- SL will purchase new tea towels and throw away the old ones.
- MS will check the Village Hall Committee member hall hiring discount and inform SL.

Meeting closed 17:30

Next Village Hall Committee meeting will be held at the Village Hall on

Monday 4<sup>th</sup> July at 7pm

Signed by Merrick Smith, Chairman .....

Date .....

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